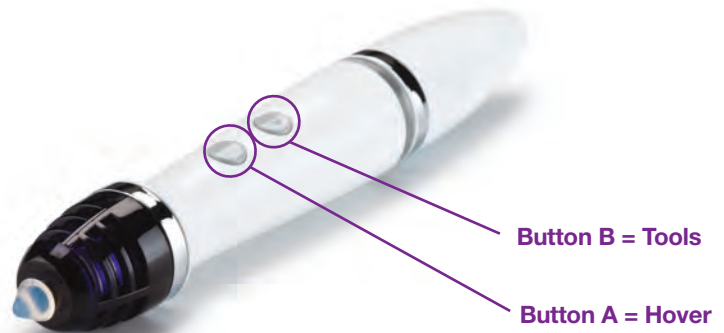


The MimioTeach™ interactive whiteboard easily turns any dry erase whiteboard into an interactive system.

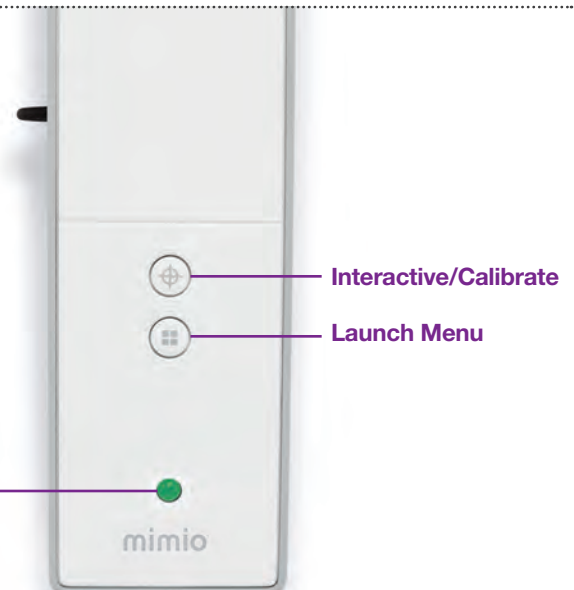


Dock the stylus on the side of the MimioTeach bar for recharging when not in use. Status light will turn solid green during charging.*

*An amber light on the stylus indicates that it must be recharged immediately.



Depressing tip, while holding down Button A, creates Right-Click.



Status Light

Off: Not receiving power; USB/power cable is not connected, or MimioTeach is turned off.

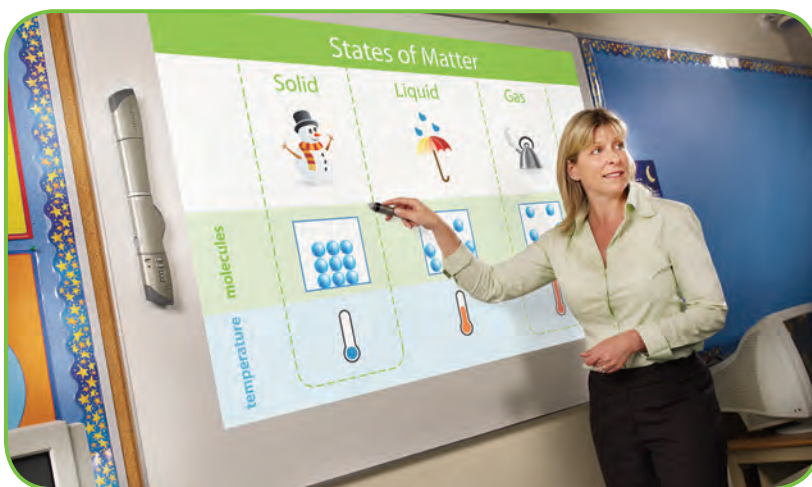
Solid Green: MimioTeach is connected and receiving power; MimioStudio™ software is running.

Flashing Green: MimioTeach is connected and receiving power; MimioStudio software is not running.

Solid Amber: MimioTeach is connected and receiving power; MimioTeach is searching for connection to the MimioHub™ receiver.



INTERACTIVE MODE



Mimio Interactive Xi™ system uses portable hardware to convert any whiteboard into a fully interactive surface.



Make sure you have the latest version of MimioStudio™ software. If not, download it from mimio.com/Support/Downloads.aspx.

Mimio Xi

If wireless indicator light is amber:

1. Plug USB receiver into computer.
2. Make sure Mimio Xi™ device is powered on (power LED is green).
3. Press and hold small button on USB receiver until light begins flashing.
4. On Mimio Xi device, depress the button under power LED using a pen/paperclip, and hold until the device makes a sound.
5. Wireless indicator light on Mimio Xi device should turn green.

**Press FIRST while
connected to computer**



USB receiver

Power LED
**Press SECOND
until Mimio device
makes sound**

Wireless indicator



MimioTeach

If status button is amber:

1. Make sure MimioHub™ wireless receiver is connected to computer.
2. Open MimioStudio > Tools > Settings. Choose Classroom Devices.
3. MimioHub receiver should be listed as “Connected.” If not, move it to an active USB port.
4. On the MimioTeach™ device, press and hold down the power/status button for 5-10 seconds, until it begins to blink.
5. Status button will flash amber, and the MimioTeach device should appear in the list of available Classroom Devices.
6. Select “MimioTeach” and click “Connect.” Status button should be solid green.

MimioHub



Status button / Power



MimioVote

If status button is amber:

1. Use the same MimioHub receiver to connect BOTH your MimioTeach device (if available) and the MimioVote™ assessment.
2. Open MimioStudio > Tools > Settings. Choose Classroom Devices.
3. MimioHub receiver should be listed as “Connected.” If not, move it to an active USB port.
4. On the MimioVote charging tray, press and hold down the status button for 5-10 seconds, until it begins to blink.
5. Status button will flash amber, and MimioVote device should appear in the list of available Classroom Devices.
6. Select “MimioVote” and click “Connect.” Status button should be solid green.



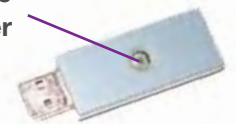
Status button

MimioPad (1st generation)

If 000 is blinking on the MimioPad display:

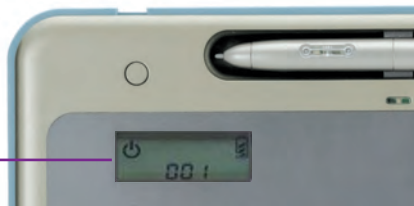
1. Plug USB receiver into computer.
2. Make sure MimioPad™ device is powered on.
3. On the USB receiver, press and hold the button until it begins flashing.
4. On the back of the MimioPad device, press the red button. The MimioPad display should show the unit number (not zero).
5. To connect multiple MimioPad devices, repeat the process for each MimioPad device.

Press **FIRST** while
connected to computer



USB receiver

MimioPad
display



Press **SECOND**

NEW MimioPad

If status button is amber:

1. Make sure the MimioHub wireless receiver is connected to computer.
2. Open MimioStudio > Tools > Settings. Choose Classroom Devices.
3. The MimioHub receiver should be listed as “Connected.” If not, move it to an active USB port.
4. On the MimioPad tablet, press and hold down the power/status button for 5-10 seconds, until it begins to blink.
5. Status button will flash amber, and the MimioPad device should appear in the list of available Classroom Devices.
6. Select “MimioPad” and click “Connect.” Status button should be solid green.
7. To connect multiple MimioPad devices, repeat the resync process for each. Devices should appear in “Tablet Devices” in the MimioStudio Settings.



Status button / Power

MimioStudio Notebook	Windows/Linux	Mac
Create new page in a Notebook file	CTRL + N	Command + N
Open a file	CTRL + O	Command + O
Save a file	CTRL + S	Command + S
Print	CTRL + P	Command + P
Undo an action	CTRL + Z	Command + Z
Redo an action	CTRL + Y	Command + Shift + Z
Cut selected object	CTRL + X	Command + X
Copy selected object	CTRL + C	Command + C
Paste selected object	CTRL + V	Command + V
Select all items on a page	CTRL + A	Command + A
Delete selected object	Backspace/Delete	Delete
Create new page in a Notebook file	CTRL + M	Command + M
Duplicate a page	CTRL + D	Command + D
Open MimioStudio Gallery	CTRL + G	Command + G
Lock a selected object	CTRL + L	Command + L
Unlock all objects	CTRL + U	Command + U
Hyperlink/Action Settings for an object	CTRL + K	Command + K
Zoom in	CTRL + +	Command + =
Zoom out	CTRL + -	Command + -
Zoom full	CTRL + 0	Command + 0
Fullscreen on/off	F5	Command + Option + F
Open/Close MimioStudio Tools	CTRL + T	Command + T
Duplicate selected object when dragging the mouse	CTRL + mouse click/drag	Option + mouse click/drag
Select multiple objects with each click	CTRL + mouse click	Command + mouse click
Align selected objects left	CTRL + Shift + L	Command + Shift + L
Align selected objects center	CTRL + Shift + C	Command + Shift + C
Align selected objects right	CTRL + Shift + R	Command + Shift + R
Align selected objects top	CTRL + Shift + T	Command + Shift + T
Align selected objects middle	CTRL + Shift + M	Command + Shift + M
Align selected objects bottom	CTRL + Shift + B	Command + Shift + B
Group selected objects	CTRL + Shift + G	Command + Shift + G
Ungroup selected objects	CTRL + Shift + U	Command + Shift + U
Recognize Text - converts selected writing to text	CTRL + Shift + X	Command + Shift + X
Recognize Shapes - converts drawn objects to a shape	CTRL + Shift + S	Command + Shift + S
Hide Notebook		Command + Option + H
Hide other applications		Command + H
Quit Notebook		Command + Q
Settings/Preferences	CTRL + ,	Command + ,
Collaborate	CTRL + ALT + C	Command + Option + C

MimioStudio Gallery	Windows/Linux	Mac
Create a new folder	CTRL + N	Command + N
Copy selected object	CTRL + C	Command + C
Paste selected object	CTRL + V	Command + V
Delete selected object	Backspace/Delete	Delete
Select all objects	CTRL + A	Command + A
Export Gallery folder	CTRL + E	Command + E
Object Properties	CTRL + P	Command + P

MimioStudio Recorder	Windows/Linux	Mac
Create new recording	CTRL + N	Command + N
Save recording	CTRL + S	Command + S

MimioStudio Gradebook	Windows/Linux	Mac
Add Class	CTRL + L	Command + L
Add Student	CTRL + T	Command + T
Add Activity	CTRL + D	Command + D
Cut	CTRL + X	Command + X
Copy	CTRL + C	Command + C
Paste	CTRL + V	Command + V
Delete	Backspace/Delete	Delete

MimioView Document Camera	Windows/Linux	Mac
Cut selected object	CTRL + X	Command + X
Copy selected object	CTRL + C	Command + C
Paste selected object	CTRL + V	Command + V
Delete selected object	Backspace/Delete	Delete
Select all objects	CTRL + A	Command + A
Zoom in	CTRL + +	Command + =
Zoom out	CTRL + -	Command + -
Zoom full	CTRL + 0	Command + 0
MimioStudio Tools	CTRL + T	Command + T

Mimio Interactive Systems

- MimioStudio™ software options and updates
- Mimio interactive systems hardware review
- Connecting your Mimio interactive device to the computer
- Powering your Mimio interactive system
- Attaching your Mimio interactive system
- Using your Mimio interactive system

A Tour of MimioStudio

- Access the MimioStudio Notebook
- Access the MimioStudio Tools toolbar
- Learn about the MimioStudio Notebook menu
- Learn about the MimioStudio Tools toolbar
- Get an overview of MimioStudio Tools
- Practice using various MimioStudio Tools

Using the MimioStudio Gallery

- Access the MimioStudio Gallery
- Learn the difference between INK and MCF files
- Explore the functions of MimioStudio Gallery, including:
 - Navigating and Searching
 - Moving Gallery files within the Gallery
 - Importing Content Packs
 - Importing MCFs
- Import various file types into MimioStudio Gallery
- Export Gallery content

MimioStudio: Adding Content

- Create interactive exercises with MimioStudio ActivityWizard
- Add content using the Copy/Paste method
- Add content using the Screen Clipping method
- Import content into MimioStudio Notebook using the Insert menu and Insert File button

MimioStudio: Formatting I

- Fixed Aspect Ratio
- Object Grouping
- Object Ordering
- Object Locking
- Object Transparency
- Object Alignment

MimioStudio: Formatting II

- Adding Animations
- Object Cloning
- Object Hyperlinking
- Object Action Settings
- Backgrounds/Templates

MimioStudio: Presenting Lessons

- Reveal Tool
- Spotlight Tool
- Calculator Tool
- Magnifier Tool
- File Attachment
- Screen Annotation

MimioStudio: Extending Lessons

- Page Transitions
- Recognize Text
- Text Tools
- Recorder

MimioStudio Gradebook

- MimioStudio software options and updates
- Overview of MimioStudio Gradebook
- Gradebook setup — adding classes and students
- Adding activities
- Navigating the Gradebook
- Editing Gradebook information
- Generating class and student reports
- Exporting and importing data
- Professional Development

MimioVote: Setup and Support

- How to download MimioStudio software
- MimioVote™ assessment hardware review
- Connecting to the MimioHub™ wireless receiver
- Powering the MimioVote stations
- Unit buttons
- Cleaning the MimioVote units and station
- MimioVote Toolbar and Gradebook overview

MimioVote: Creating Assessments

- Use MimioVote templates
- Create questions and answers
- Create activities
- Practice conducting activities

Mimio Goes Mobile

- MimioPad™ hardware review
- Connecting the MimioPad wireless pen tablet
- Setting up the MimioMobile™ application
- Control and Collaboration with the MimioMobile application
- Using MimioVote assessment with the MimioMobile application
- Using the MimioMobile application in the classroom

MimioView: Setup and Support *

- MimioStudio software options and updates
- MimioView™ document camera hardware review
- Powering the MimioView camera
- Connecting the MimioView camera to your computer
- Microscope eyepiece adapter
- Using the device buttons and menu buttons
- Cleaning the MimioView camera

MimioConnect *

- About the MimioConnect® interactive teaching community
- Grand tour of mimioconnect.com
- Searching for and downloading resources for your interactive classroom
- Sharing your content with the MimioConnect community

* These sessions are offered as On-Demand only.

For more information and to register,
please visit: mimio.com/QuickLearn.

For more info, please visit us at mimio.com or 877.MY.MIMIO.
Join our worldwide teacher community at mimioconnect.com.